

Becoming an Effective Leader

INTRODUCTION

The purpose of this unit is to develop understanding and ability to lead teams to achieve organisational values and goals as required by a practising or potential middle manager. This course will help to evaluate motivational factors and select those that are appropriate to different situations and people.

COURSE OBJECTIVES

- By the end of the course, delegates will:
- Understand the ability to fulfil key responsibilities of the leadership role
- Evaluate own ability to lead others
- Understand the leaders role in protecting and mentoring team members
- Understand the role of continuous development and its importance to the organisations
- Highlight how to develop other both directly and indirectly

COURSE DURATION: 1 Day Course

Equivalent to ILM Level 5 unit
Value of 5 Credits



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COURSE CONTENTS

Key responsibilities of the leadership role in terms of:

- responsibility
- contributing to vision and goals
- setting and providing guidance on values
- overcoming obstacles
- organising & delegating
- communication and motivation
- modelling appropriate behaviour

Range of Leadership theories and styles

Evaluate the appropriateness of different leadership styles in the context of own responsibilities

Relationship Management

'Political Awareness'

Characteristics of self-leadership

Persuading and Negotiating

Motivational factors & Needs of Mentoring

Personal Development Action Plan

Throughout this course there will be a number of practical exercises carried out which will enable delegates to put into practice most of the theory covered.

