

Managing Remote Workers

INTRODUCTION

Working from home has become the new normality due to the current climate. This course will enable individuals to understand the different form of remote working that can best apply to the business. Delegates will be able to explain the Health and Safety legislative requirements that apply to remote working practices including the use of IT equipment. Further on this course will help develop an understanding of the benefits and disadvantages from managing remote workers.

COURSE OBJECTIVES

- By the end of the course, delegates will:
- Understand the different forms of remote working that can best apply for business requirements
- Be able to apply legislative and regulatory requirements for remote working
- Understand the benefits and disadvantages from managing remote workers

COURSE DURATION: 2 Day Course

Equivalent to ILM Level 5 unit
Value of 5 Credits



COURSE CONTENTS

Understand remote working; employees who work away from the organisations main site, such as home, remote office or on the move

Obligations to the client, responsibility and authority, terms and conditions and contract of employment

Employment right and legal status

Managing for health and safety and relevant health and safety legislation such as Health Safety at Work Act 1974

Advantages and disadvantages of remote working

Planning, organisations, motivations and control of remote workers and remote working practices

Implements improvements to organisations policies and procedures for the planning, organisations motivations and control of remote workers

Personal Development Action Plan

Throughout this course there will be a number of practical exercises carried out which will enable delegates to put into practice most of the theory covered

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